

Gateway Chapter Board Meeting Minutes

Thursday, January 18, 2018

The meeting started at 11:55 AM.

President (Janice Marsh): Discussed the need for a nominating committee to select candidates for opening Board positions for 2018-2020. Possible open positions: Newsletter, Programs, PR and Treasurer. Hanna Evens has volunteered to be on the Committee but we need someone to lead.

There was group discussion about the possibility of some positions being shared by two people (i.e. Fundraising is currently shared by Stephanie and Kathryn).

Janice will contact the current Board Members whose tenure is up this year to see if they would like to continue to serve or if they are ready to be finished.

Mickey Knutson will create a list of responsibilities for each position that will be open this year and it will go to the Nominating Committee, posted on our web site and in the March Newsletter.

Officer Reports:

Treasurer (Donna Hinden): Donna has served four years and she is ready to move on and give someone else an opportunity to manage our budget. She has no concerns with turning the books over to someone else, everything is up to date so it will be an easy transition. It was recommended by Donna and agreed upon by those present that the office of Treasurer is not a position to be shared and is best managed by one individual.

Newsletter (Judy Lewis): Reminder: All officers, committee chairs, and special committees should be providing an article for each issue. Judy's primary concern is getting articles in a timely manner and having the cut-off date respected. Janice is working on creating a new, simpler template for the Newsletter and is looking for volunteers to assist. Anyone with computer experience who would like to share their knowledge would be appreciated. Please let Janice Marsh hear from you.

Newsletter is a position that could be shared if there are candidates who would like to work this way.

Public Relations (Donna Beaman): No report, Donna was not present.

Programs (Eileen Chalk): Eileen was not present. Her term is up at the end of this year as she assumed the position with just one-year service. This is a two-year commitment and this could be shared.

Membership (Kathy Scioneaux): No report, Kathy was not present.

Fundraising (Stephanie Hornsby, Kathryn Nagy): Kathryn reported that the biggest concern for this position is finding projects that do not involve members funding themselves.

Philanthropy (Vicki Sauter): No report, Vicki was not present. Janice advised that Vicki is currently looking at a new project to submit to the Board for approval and present to membership in the spring.

Social (Ellen Ippolito): No report, Ellen was not present.

Workshops: (Donna Beaman): Donna was not present. Janice advised that we are going ahead with the Michele Roberts Pilot class April 29th and the class is open for signups, limit 24. Janice and Donna are working on a contract with Michele Roberts.

Webmaster (Janice Marsh): Janice advised she is working on a new template for the Newsletter.

Special Committees

Stitch-Away (Kathy Scioneaux and Hanna Evens):

- Kathy and Hanna are gathering details for Cedar Creek in New Haven. The second week in October is open, Tues., Wed., and Thurs.
- Janice has looked into the option of using a local hotel and shared information from the Double-Tree in Chesterfield. Many ways this could be designed such as use of a large meeting room and booking a block of sleeping rooms or giving attendees the option to spend the night or not, bringing in our own food and beverage or purchasing from the hotel. No specific dates or space being held, this was only investigative at this time.

Spring Retreat (Nancy Feldman): Date is Sunday, April 22, 2018 at Sign.

Unfinished Business:

1. At our meeting in November we approved the invoice of \$20.00 received from the Missouri State Fair for 2017 Home Economics Sponsorship from the fair committee. We received a letter this month, acknowledging our \$20.00 Sponsorship to the Home Economics exhibits (Needlepoint category) at the Fair. This money is awarded to the needlepoint exhibit which best exemplifies the use of needlepoint stitches, other than basket weave or continental. We also received an invitation and opportunity to demonstrate our product on the Consumer Showcase Stage in the Home Economics Building. At this time, we are not making an application to demonstrate at the Fair. However, if any members wish to exhibit their work there is opportunity to do so.
2. Identify a non-profit best practice from other ANG Needlepoint Guilds. *This topic is still pending on our agenda.*

New Business:

1. We are at the half-way point in the year and Janice asked what is working and what is not working. Everyone had positive feedback and thanked Janice for the great job she is doing as our President.
2. Janice advised that Program Projects have been published from ANG and if anyone is interested in signing up or taking any projects, she will assist (as the ANG new web site can be a challenge to navigate). The new Project book should be very helpful for planning programs.

Board Meeting adjourned at 1:00 P.M.

Based on the chapter by-laws, ARTICLE VIII -- Board of Directors:

Section 1: The Board of Directors shall consist of the Elected Officers and the Standing Committee Chairmen.

Section 4: A majority of the voting members of the Board of Directors shall constitute a quorum.